

Profile for Interaction in M&E and Third Party Monitoring



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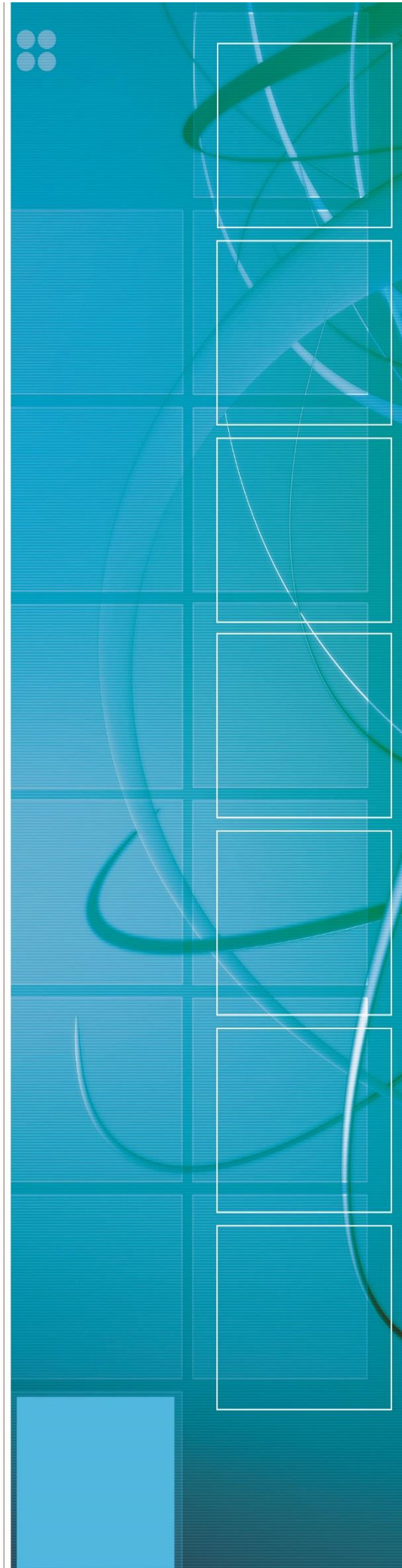
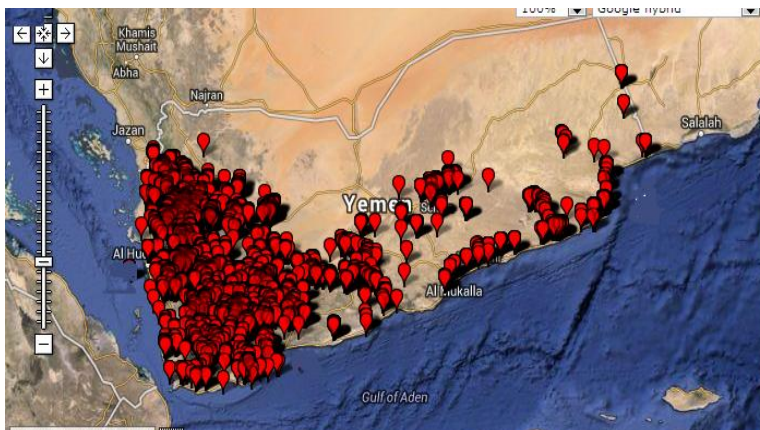


Table of Content

1.	INTRODUCTION – HISTORY AND PURPOSE	3
2.	SERVICES WE PROVIDE	4
2.1	SURVEYS AND RESEARCH SERVICES	4
2.2	SCOPING, PLANNING AND DESIGN SERVICES	4
2.3	RESULTS-BASED MANAGEMENT SERVICES	4
2.4	EVALUATION AND THIRD PARTY MONITORING SERVICES	5
2.5	FACILITATION AND CAPACITY BUILDING SERVICES	5
3	STRUCTURE AND RESOURCES.....	6
4	OUR CLIENTS.....	6
5	RELEVANT EXPERIENCE IN THE LAST 5 YEARS.....	7
6	ONGOING ASSIGNMENTS	7
7	ASSIGNMENTS COMPLETED	7

1. Introduction – History and Purpose

Interaction in Development was founded in 1996 by a group of dedicated international and local experts to manage the ever-growing needs of development work in Yemen.

Our mission is to improve aid effectiveness by providing real-time data to inform decisions, thus contributing to the improvement of the quality of life for all including the poor, marginalised, women and children, which is our vision.

We work with donors, governmental and nongovernmental organizations to enhance aid effectiveness by providing support in sound planning, monitoring and evaluation of projects and programs. We make productive use of internationally developed tools and adapt their form and content to make them appropriate to the local context, and provide sensible advice based on informed understanding of local opportunities and challenges.

Since establishment in 1996 we have undertaken numerous assignments at national level and in various governorates across the country on behalf of bilateral and multilateral donors, UN agencies and international organizations. From its early days Interaction has emphasized two principles; cost effective teamwork and technical expertise. Interaction implies working together with the clients at all levels; from preparing national strategies to developing grassroots organizations. Interaction likewise stands ready with the implementation of programs and projects at all levels “We are what we repeatedly do. Excellence, then, is not an act, but a habit” Aristotle.

What makes Interaction unique is its track record of research work together with the up-to-date pool of collective expertise formed by staff and associates. It is this expertise and specialist knowledge, including experience of Yemeni laws, procedures and guidelines, language and culture, which provide us with the necessary insight to respond effectively to clients’ needs.

We use mobile phone technology in data collection and data capturing to track the changes in development interventions by comparing progress relative to what was planned. This enables us to provide real-time data for decision makers thus contribute to aid effectiveness. Interaction is increasingly focusing on providing independent third party verification and monitoring services with timely reporting to clients.

In research work Interaction’s procedures are compatible with the International Quality Control Standard for social research (ISO 20252:2006). Interaction also adheres to the set of benchmark research standards of the Interviewer Quality Control Scheme (IQCS) that includes the recruitment, training and appraisal of fieldwork staff, and the implementation of various administrative and validation procedures to maintain the quality and accuracy of data collected. We also comply with the European Statistics Code of Practice principles covering Statistical Output.

2. Services We Provide

- 2.1 Surveys and Research
- 2.2 Scoping, Planning and Design Services
- 2.3 Results-Based Management Services
- 2.4 Monitoring and Evaluation including Third Party Monitoring (TPM) Services
- 2.5 Facilitation and Capacity Building

2.1 Surveys and Research Services

Key services we provide include:

- Desk reviews
- Quantitative and qualitative research design and implementation
- Household socioeconomic surveys
- Participatory and rapid appraisals and assessments

Examples of our analysis and research assignments include:

- Transforming Cash Transfers: Beneficiary and community perspectives on the Social Welfare Fund in Yemen in cooperation with Overseas Development Institutes (ODI)
- Client Satisfaction Surveys of Urban Water Supply and Sanitation Services in Sana'a, Mahweet and Ibb
- Household Socio-Economic Surveys in the Towns of Manakha, Khamer, Howta, Dhale'e, Mahweet and Damt
- Participatory Organizational Assessment of Community Based Organizations in Sana'a, Hodeidah, Aden, Dhamar and Hadramout Sayon

2.2 Scoping, Planning and Design Services

Key services we provide include:

- Strategic planning for organizations and projects/programs
- Capacity needs assessments
- Project/program design and appraisal

Examples of our scoping, planning and design experience include:

- Institutional Assessment of the Water Sector
- Institutional Assessment of National Water Resources Authorities (NWRA)
- Institutional Action Plan and Capacity Building Plan for Water Sector Stakeholders
- National Action Plans for Children and Youth
- Survey on Harmonization and Alignment in Yemen
- Participatory Hygiene Promotion Activities in Selected Rural Areas of Yemen
- Audience Segmentation Survey for SFD Communication Strategy

2.3 Results-Based Management Services

Key services we provide include:

- Outcome mapping and logical framework analysis
- Development of results-based indicators
- Design and development of monitoring systems
- Data collection and analysis for results-based management

Examples of our results-based management experience include:

- Data cleaning, data analysis and report writing of the UNICEF's Vulnerability and Needs Assessment in Amanat Al-Asimah and Sana'a governorate, Sep 2018.

- National Social Protection Monitoring Survey for UNICEF in cooperation with IPC
- Documentation of Key National Indicators Production Processes for MOPIC
- Designing M&E System for Oxfam's Save Motherhood Project Implementing Partners

2.4 Monitoring and Evaluation including Third Party Monitoring (TPM)

Key services we provide include:

- Design of electronic data collection tools on smartphones (ODK) or data captured using optical mark recognition (OMR)
- Desk review and field data collection and data cleaning
- Data analysis and reporting including dissemination of results

Examples of our monitoring and evaluation experience include:

- Third Party Monitoring Services for Japan Platform Projects in Yemen, Oct-Dec 2018
- Independent Monitoring of DFID Yemen Program in partnership with the British Council and ITAD), Sep 2014 to Oct 2018.
- Final External Evaluation of GIZ Program on Conservation and Sustainable Use of Biodiversity in Yemen, Jan-Feb 2018.
- CSSF Third Party Monitoring of Community Peacebuilding Pilot Project (sub-contracted by ITAD to do the design, fieldwork, data analysis and report writing), Jan-Mar 2018.
- CSSF Third Party Monitoring of its two projects in Yemen (sub-contracted by ITAD to do the design, fieldwork, data analysis and report writing), Nov 2018-Sep 2019.
- Multi-dimensional Livelihoods Quantitative Assessment in Conflict Affected Areas, UNDP, Dec 2013.
- Livelihoods-Conflict Interaction in Yemen, a qualitative assessment in conflict affected areas, UNDP, Dec 2013
- Impact Evaluation of Community Livelihoods Project's Grants in Health, Education and Economic Development, Dec 2011-Feb 2012.
- Special Performance Assessment of Dhamar Participatory Rural Development Project (DPRDP), Dhamar, Sep 2010-Oct 2010.
- Mid-Term Review of Dhamar Reproductive Health Program, Dhamar, Oct 2010-Nov 2010.
- Real-Time Evaluation of UNICEF Response to the Emergency in Northern Yemen in cooperation with GPPI, Jul 2010-Sep 2010
- Mid-term Review (evaluation) of Aden Primary Health Care Project, Aden, Sep 2000.

2.5 Facilitation and Capacity Building Services

Key services we provide include:

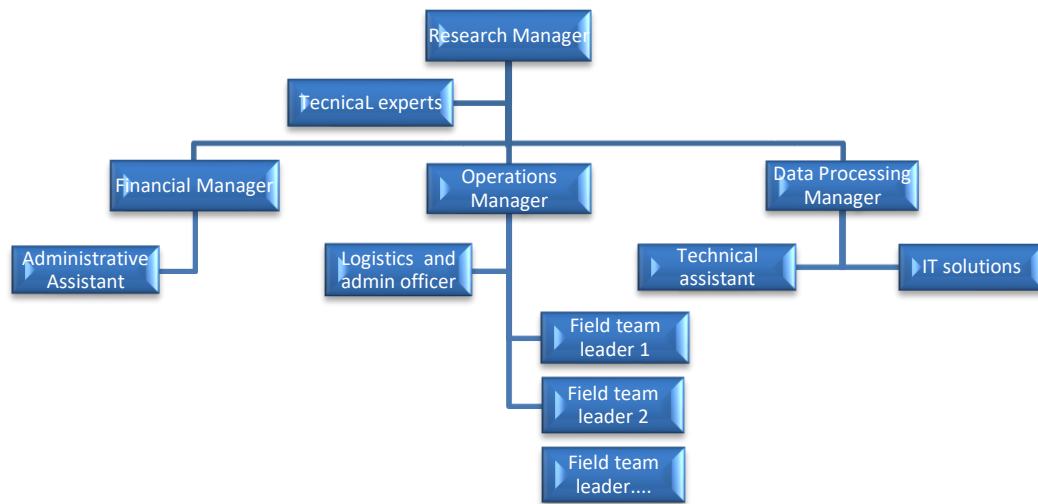
- Facilitating consultations and dialogue
- Designing training courses and developing training materials
- Capacity building to improve performance
- Assessments and evaluation of outcomes and impacts of training

Examples of our facilitation and capacity building experience include:

- Facilitation of the Reproductive Health Technical Group, Jan 2006-Aug 2007.
- MNH retreat workshop, Apr 2006.
- Capacity Building of Community Based Organizations in 9 governorates, Jul-Aug 2004.
- Training of National Facilitators for the Social Fund for Development, Jan 2007.
- Training of Health Office Personnel in M&E and Report Writing, Sep 1997-July 1999.
- Evaluation of the capacity building programs for the MOE personnel, Apr-Jul 2008.
- Facilitator of two national consultations on the Voices of Youth, 13-14 Feb 2006.

3 Structure and Resources

Interaction has a core team of seven full-time professionals specialized in planning, monitoring and evaluation. We also have fully trained and experienced support staff who provide financial and administrative backstopping. Being a small organization, we adopted a flat structure to work in teams around each project. This arrangement gives us the flexibility and makes us assertive to changing needs. The following organizational chart is a typical one we employ for every project. We have weekly meetings at the start of each week to plan and agree on tasks for the week. Decisions are based on consensus.



Interaction is governed by a Board of Directors headed by the Chairman and Managing Director responsible for developing policies and setting directions for the organization. Planning, implementation, monitoring and evaluation are carried out by a core team of specialists headed by Interaction Managing Director.

Interaction uses YemenSoft as the accounting and financial system. Our financial procedures are guided by a mandatory manual, and the financial records are scrutinized by an independent registered external auditor.

4 Our Clients

Since its establishment in 1996, Interaction has undertaken assignments on behalf of a number of multilateral and bilateral funding agencies, national and international organizations including:

- DFID
- British Council
- United Nations Children's Fund (UNICEF)
- United Nations Development Program (UNDP)
- GIZ
- International Fund for Agricultural Development (IFAD)
- Embassy of the Kingdom of the Netherlands (EKN)
- World Health Organization (WHO)
- World Bank
- OMV
- Oxfam

- ADRA
- Overseas Development Institute (ODI)
- Social Fund for Development (SFD)
- Arab Council for Childhood and Development
- Yemen Drug Action Program (YemDAP)

5 Relevant Experience in the last 5 years

1. Independent Monitoring of DFID Yemen Program (in partnership with the British Council and ITAD), Sep 2014 to Oct 2018.
2. CSSF Third Party Monitoring of Community Peacebuilding Pilot Project (sub-contracted by ITAD to do the design, fieldwork, data analysis and report writing), Jan-Mar 2018.
3. CSSF Third Party Monitoring of its two projects in Yemen (sub-contracted by ITAD to do the design, fieldwork, data analysis and report writing), Nov 2018-Sep 2019.
4. Final External Evaluation of GIZ Program on Conservation and Sustainable Use of Biodiversity in Yemen, Jan-Feb 2018.
5. Data cleaning, data analysis and report writing of the UNICEF's Vulnerability and Needs Assessment in Amanat Al-Asimah and Sana'a governorate, Sep 2018.
6. Screening malnourished children through household survey in six districts of Hodeida governorate, SFD, Mar 2014.
7. Mapping (screening) marginalized households in Taiz, UNICEF, Feb 2014
8. National Social Protection Monitoring Survey (in partnership with IPC), UNICEF, Oct 2012-Sep 2013
9. Multi-dimensional Livelihoods Quantitative Assessment in Conflict Affected Areas, UNDP, Dec 2013
10. Livelihoods-Conflict Interaction in Yemen, a qualitative assessment in conflict affected areas, UNDP, Dec 2013

6 Ongoing Assignments

Interaction is currently not involved in the following project(s):

7 Assignments Completed

The following projects have been accomplished:

Yemen CSSF Third Party Monitoring (TPM) Dec 2018 to May 2019
Financier: Foreign and Common Wealth Office (FCO)
Client: ITAD
Scope of work: ITAD (UK based company) is contracted by CSSF, and sub-contracted Interaction to conduct TPM of Search for Common Grounds (SFCG) and ARK –both organisations are implementing FCO projects in Yemen. Interaction's responsibility included desk review, design of tools, field verification, data cleaning, data analysis and report writing. The report is submitted to ITAD for quality assurance before submission to CSSF.
Third Party Monitoring of Japan Platform Funded Projects in Yemen Sep-Dec 2018
Financier: Japan Platform
Client: Japan Platform
Scope of work: Interaction was contracted by third party monitoring (TPM) services to three separate projects implemented by ADRA, Save The Children and ICAN. Interaction's responsibility

included designing the TPM tools, conducting field monitoring, data analysis and report writing. We submitted three separate reports.

Yemen CSSF Third Party Monitoring (TPM) Jan to Feb 2018

Financier: Foreign and Common Wealth Office (FCO)

Client: ITAD

Scope of work: Interaction signed a new contract with ITAD (UK based company) similar to the one above to conduct third party monitoring of two projects: one project is implemented by Search for Common Grounds in Yemen. Interaction is in charge of desk review, design of tools, field verification, data analysis and report writing. The report is submitted to ITAD for quality assurance before submission to CSSF.

UNICEF Integrated Model of Social and Economic Assistance and Empowerment

Financier: UNICEF

Client: UNICEF

Scope of work: Interaction was contracted by UNICEF to reclean the data for the comprehensive assessment of 5250 IDPs and marginalized households in informal settlements in Amanat Al Asima (the capital city) and Sana'a governorate. The data was collected by a local company, but was of poor quality. Interaction recleaned the data, did the data analysis and prepared the final report for the assessment.

Independent Monitoring Project (IMP) Apr 2014 to Oct 2018

Financier: DFID

Client: British Council

Scope of work: The IMP conducts third party monitoring of DFID projects and programs in Yemen. The project is implemented by a consortium of the British Council leading, ITAD providing quality assurance, and Interaction is responsible for training field monitors, conducting field monitoring, data cleaning, data analysis and report writing. The BC is responsible for reviewing, editing and submission of the reports.

Final external Evaluation of GIZ Program on Conservation and Sustainable Use of Biodiversity in Yemen Jan - Feb 2018

Financier: GIZ

Client: GIZ

Scope of work: The main objective of the evaluation is to; assess the project's achievements towards its outcomes and objective, identify strengths and weaknesses, challenges, obstacles, as well as, other potential factors that might have affected the achievement of the projects' expected outcomes and objective. Interaction used a combination of quantitative and qualitative methods. They include interviews with local authorities and training beneficiaries, focus group discussions and small-scale surveys with end users, and observation of assets.

Mapping (screening) marginalized households in Taiz, Feb 2014

Financier: UNICEF

Client: UNICEF

Scope of work: Interaction designed the data entry and data capturing program using ODK, and uploaded the form on tablets (smartphones), and trained SWF's workers to use the smartphones in collecting data on marginalized households in six districts in Taiz governorate. Interaction supervised data collection and transmission, and delivered final cleaned data to UNICEF and SWF.

Screening malnourished children through household surveys in six districts of Hodeida governorate to screen malnourished children, Mar 2014

Financier: Islamic Bank

Client: SFD

Scope of work: Interaction has designed the data entry program on smartphones to map and screen all malnourished children under five years of age through house to house visits in six districts of Hodeida governorate. Interaction designed the electronic data collection tool, recruited, trained and supervised new field data collectors in using the smartphone technology installed with ODK system to collect and capture the data, and transmit to a secured server.

Preparation of the Project Completion Report (PCR) for the Community Roads Project on behalf of the recipient, Aug 2013

Financier: IFAD

Client: Community Roads Unit (CRU) at the Ministry of Public Works

Scope of work: Interaction was contracted by the CRU to undertake the PCR, which is a form of end of project evaluation on behalf of the recipient to assess achievements and to document lessons learnt. Interaction used smartphone technology to collect data in order to timely report the findings to CRU management giving the time constraints.

National Social Protection Monitoring Survey (NSPM), Oct 2012-Sep 2013

Financier: UNICEF

Client: UNICEF

Scope of work: Conduct a nationwide monthly household data collection survey using a structured interviewer-assisted questionnaire, which was developed based on the pilot phase, and was elaborated and reviewed in consultation with the national technical committee and international experts. The total sample size was 7560 households, which was divided into 12 sub-samples, with a total of 630 HHs each. Every month data collection covered a total of 4 rotation groups- a total of 2520 HHs, with a sample of 120 HHs from each strata (governorate). Due the large size of the questionnaire it was not possible to use the smartphone technology in data collection, but the tablets were used to verify the location of households using GPS.

Conflict-Livelihood Interaction in Yemen: A Qualitative Participatory Assessment Conducted in Abyan, Taiz, Hajja, and Amran Governorates, Dec 2013

Financier: UNDP

Client: UNDP

Scope of work: Interaction designed the data collection instrument, trained the facilitators, note-takers and interviewers, and conducted and supervised data collection, analysed the data and wrote the assessment report. In order to fulfil the research objectives, several qualitative and participatory assessment techniques and tools were used, including key informant interviews (KIIs), focus group discussions (FGDs) with some participatory and visual tools, case studies, structured observation of situations and life histories. Interaction senior consultant was also responsible for data analysis and report writing of the comprehensive quantitative survey of livelihoods, which was undertaken by the Central Statistical Organisation (CSO)

Developing a Monitoring and Evaluation System for Oxfam's Local Partners, Dec 2010

Financier: Oxfam GB Yemen

Client: Oxfam GB Yemen

Scope of work: Developed a comprehensive M&E system for the Integrated Action on Safe Age of Marriage and Women's Economic Empowerment based on the objectives, expected outcomes and results of the program phase II) for the Integrated Action on Safe Age of Marriage and Women's Economic Empowerment, to be used by program and program's partners in monitoring their activities

Mid-Term Review of the Dhamar Reproductive Health Program Evaluation, Dhamar, Yemen, Nov 2010

Financier: Embassy of the Kingdom of the Netherlands (EKN)

Client: EKN

Scope of work: Interaction is contracted by the Embassy of the Kingdom of the Netherlands to conduct Mid-term Review of Dhamar Reproductive Health Program (DRHP) funded by EKN. The general objective of the mission was to assess the performance of DRHP against the objectives of the program; and to advise funders, beneficiaries and providers on possible ways forward. The work of the MTR mission included the followings:

- Analysis of progress towards achieving the expected results and targets
- Assessing relevance, effectiveness, efficiency, impact and sustainability of interventions
- Assessing accountability in the use of resources, and proposed an exit strategy provided key recommendations/directions for adjustments in program design, program content and program management modalities based on lessons learned

Mid-Term Review (Special Performance Assessment) of IFAD's Integrated Rural Development Project in Dhamar, Yemen, Oct 2010

Financier: IFAD

Client: IFAD

Scope of work: conducting a quantitative household survey of 580 households supplemented by a qualitative performance assessment of groups and associations, fieldwork organization and data collection, data entry, data cleaning, data analysis and report writing

The 2010 Impact Evaluation for the Social Fund for Development in collaboration with Maxwell Stamp and COWI, Feb to Jun 2010

Financier: DFID

Client: The Social Fund for Development

Scope of work: Interaction was contracted by SFD to conduct the survey work which includes a quantitative household survey of 7500 households covering 378 projects scattered in all governorates of Yemen supplemented by a qualitative survey in 30 of these projects. The scope of work includes review and editing of the English questionnaire and translating into Arabic, recruit and train enumerators, team leaders and field editors, field inspectors, organized and supervised fieldwork managed data collection in the field, and was responsible for data processing which editing, recoding, data entry and data cleaning. Interaction designed the data entry program in Oracle and submitted the data in SPSS and STATA with a fieldwork report.

Real Time Evaluation of UNICEF's Response to the Emergency in Sa'ada, north Yemen in collaboration with GPPI, Jul to Sep 2010

Financier: UNICEF Country Office, Yemen

Client: UNICEF Country Office, Yemen

Scope of work: Interaction assigned a senior evaluation expert with GPPI's senior evaluation expert being the lead consultant. The tasks included

- Gathering relevant documents and supporting document analysis
- Organising data collection at intervention sites, taking care to make the necessary contacts and best set up for meetings.
- Undertaking data collection (interviews, group discussion, observation etc..) in Sa'ada governorate, Amran and Haradh.
- Conducting data analysis on health and education
- Presenting the preliminary findings of the evaluation in English and Arabic to the Reference Group and other stakeholders for their feedback in order to prepare the final report.
- Preparing a summary report of the evaluation in Arabic

Environmental and Social Impact Assessment (SEIA) for an oil pipeline between Shabwa and Mareb, Jul to Sep 2008

Financier: OMV

Client: OMV

Scope of work: conducted an Environmental and Social Impact Assessment (SEIA) for an oil pipeline between Shabwa and Mareb in collaboration with Mott Macdonald UK. Interaction designed the data

collection tools and conducted fieldwork, analyzed the data and prepared the final report, while Mott Macdonald prepared the mitigation plan.

Street Children Protection Project, 2006 to 2007

Financier: Arab Council for Children and Development (ACCD)

Client: Arab Council for Children and Development (ACCD)

Scope of work: Third party monitoring and verification to assess the progress and the quality of the study on street children and the dissemination of the findings. The study was carried out by three assistant professors from Sana'a University who were contracted by the Higher Council for Motherhood & Childhood with fund from ACCD. Interaction developed monitoring tools, reviewed and provided comments on data collection instruments and on the study report.

The Development of National Action Plans for Children, June – Aug 2006

Financier: UNICEF

Client: MOPIC and HCMC

Scope of work: Provided Technical Assistance for the Ministry of Planning and International Cooperation (MOPIC) and the Higher Council for Motherhood and Childhood (HCMC) in the development of the National Action Plans for Children (age group 0 to 5 and 6 to 14 years) based on the National Strategy for Children and Youth. The National Action Plans were developed on the basis of the life-cycle approach and in close consultation with various stakeholders (concerned ministries, relevant institutions, NGOs, and children)

Development of National Action Plans for Child and Youth (15 – 24 years), Aug 2006

Financier: UNICEF

Client: Higher Council for Motherhood & Childhood and Ministry of Youths and Sports

Scope of work: Interaction managing director is contracted by UNICEF to assist relevant ministries and national institutions in the development of National Action Plans for Children and Youth. The responsibilities include:

1. Acting as an inter-ministerial liaison and leader of the team drafting action plan for 0 to 5 years and 6-14 years of age groups;
2. Provide technical advice on content and process to the drafting team;
3. Collaborate with the other members of the Technical Team;
4. Identify implementation capacity gaps;
5. Build capacity in planning and proposal writing among members of the action plan drafting team;
6. Ensure action plans are integrated within the Five Year Development Plan, MDG targets, and relevant UNICEF and World Bank programs;
7. Coordinate with the World Bank, UNICEF and HCMC (or relevant governing body);
8. Consolidate and submit for approval the final version of the Action Plan

A National Study on Disability and Wellbeing in Yemen, May / Jun 2006

Financier: World Bank

Client: Sentif

Scope of work: Interaction assisted in the Study on Disability and Wellbeing in Yemen. The scope of work by Interaction covered the management of fieldwork including data collection using focus group discussions and key informant interviews.

Review of Community Based Health Projects, Mar / Apr 2006

Financier: World Bank

Client: World Bank

Scope of work: Interaction assisted in the review of five selected community based health projects in Yemen located in five governorates. The aim of the review was to identify best practices which can be replicated at national level. The scope of work by Interaction covered the management of fieldwork including data collection using focus group discussions and key informant interviews. Interaction also assisted in data analysis.

Household socioeconomic surveys in five Governorates, Jan / Feb 2006
Financier: Japan International Cooperation Agency (JICA)
Client: Japan Techno Company Limited and Rural Water Authority in Yemen
Scope of work: Interaction conducted household socioeconomic surveys in 36 targeted sites across five Governorates (Sana'a, Taiz, Ibb, Mahweet, Dhamar). The work included the development of questionnaires, selection and training of enumerators, pre-testing, conducting and supervising data collection, data entry and data cleaning. The results of the surveys will be used as part of feasibility studies to support around 20 water projects through Japan International Cooperation Authority.

Household socioeconomic surveys in seven towns in Yemen, Jul to Sep 2005
Financier: World Bank
Client: Arcadis, a Dutch consultancy firm
Scope of work: Interaction conducted seven household socioeconomic surveys on water and sanitation in seven Yemeni towns (Shebam, Mahweet, Khamer, Manakha, Damt, Dhale'e and Howta). The work included the development of questionnaires, selection and training of enumerators, pre-testing, conducting and supervising data collection, data entry, analysis of the results, and writing of the survey report. The results of the surveys will be used as part of feasibility studies to support an application for International funding to upgrade the water supply sewage systems in the seven towns.

Training and supporting members of 9 local councils and 9 NGOs in the development of district strategic 5 year plans and annual plans in 9 Governorates, Mar. to Jun 2005
Financier: EC
Client: Oxfam
Scope of work: Interaction developed the training materials and conducted a 6 days training of trainers' workshop to local trainers and developed a manual for the participatory situation analysis and the development of district plans. The local trainers then used the manual to train members of local councils and NGOs who then conducted a situation analysis and developed their district plans in a participatory approach. Interaction was responsible for the whole process.

Survey on Donor Harmonization and Alignment
Financier: Netherlands Embassy in Sana'a
Client: Ministry of Planning and International Cooperation
Scope of work: Interaction is responsible for the overall management of the survey on harmonization and alignment. The work includes the data processing and data analysis of the results of the survey and the production of the survey report. Interaction conducted the survey by collecting data through self-administered questionnaires. The survey collects data from all bilateral and multilateral donors and UN Agencies as well as from all government sectors who are currently receiving donor supports. The survey is meant to be used as a baseline to measure progress in harmonization of donors' systems, procedures and practices in line with the Yemeni National Priorities. The results of the survey were presented in a 2 days' workshop among donors' representatives and government officials. The survey report is currently under preparation. Interaction assisted the Ministry of Planning and International Cooperation (MPIC) in the organization and facilitation and provided logistical support during the two days' workshop to foster a sense of ownership within MPIC.

Mid- Term Review of the Integrated Community Development Program (ICDP)
Financier: EC through the Social Fund for Development "SFD"
Client: The Social Fund For Development
Scope of work: The ICDP is an innovative new initiative multi-sectoral community development program developed in 2000 by the SFD on a pilot basis targeting very poor communities with emphasis on building up of human and social capital in these communities, through activating and supporting communities to meet their long-term development needs, and utilizing structured self- help methodologies. The ICDP is currently working in four villages in the Governorates of Hodeida, Abian, Amran and in Sana'a City. The

pilot program was designed to consist of four broad stages: conceptualization, preparation, implementation, and impact assessment.

Interaction is contracted by SFD to conduct the Mid-Term Review by mobilizing one of its senior consultants. The overall objective of the Mid-Term Review is to provide the SFD with an in-depth assessment of the program performance and progress to date in order to adjust its future interventions.

The specific objectives include the followings:

- Identify impact indicators to be used at the end of the ICDP for the impact assessment.
- Provide SFD with an in assessment of program performance and progress to date vis-à-vis program objectives and measuring the relevance, effectiveness, efficiency, and sustainability of current program.
- Propose recommendations for the expansion of the program and identify the opportunity of interventions within the existing decentralization law, and propose necessary changes for the remaining period of the program in order to maximize the impact.

Conflict transformation through economic and employment promotion 2004

Financier: GTZ, Sana'a

Client: Local artisans in Mansuriah (Hodeida) and Mocha (Taiz)

Scope of work: The aim of the project is to identify, train and promote the work of artisans to create a job opportunity for them in sanitation improvement. The main tasks include identifying the constraints which people face with their on-site sanitation system in Mansuriah (a district in Hodeida) and in Mocha (a district in Taiz), both districts lie on the Tehama plain. Interaction has also looked at people's readiness to improve the existing sanitary conditions. This information was collected through PRA techniques such as sites reconnaissance, focus group discussions and key informant interviews. From the information collected, Interaction proposed basic improvement techniques to solve current constraints in the on-site sanitation system in each district based on people's perceptions and needs. The results of the study and the proposals for improvement was shared with the advisory committee and community figures of the water project in each district in order to gain their commitments and support. The designs will be further elaborated and a friendly manual will be developed for the artisans and they will be trained and supported to do the sanitary improvements.

Capacity analysis, identification of training needs and reviewing training materials

Financier: GTZ, Sana'a

Client: Community Participation Unit (CPU) at the Ministry of Education (MoE)

Scope of work: This assignment consisted of three main activities. Activity one was a capacity analysis to assess the strengths and weaknesses of the CPU staff at all levels, activity two was to identify training needs of all CPU staff at all levels and included the review of training materials. Activity three was the facilitation of a final workshop evaluation and to assist in the evaluation of fieldwork activities

Health seeking behavior study in four governorates

Financier: Dutch Embassy in Sana'a

Client: MoPHP

Scope of work: Interaction conducted a household and health facility based health seeking behavior study (HSBS) in the four governorates of Hodeida, Aden, Ibb and Raimah. Interaction was responsible for the organization and logistics of the study. The scope of work included the development of household questionnaire, selection, recruitment and training of enumerators and supervisors, data processing, and took the overall responsibility for fieldwork.

A participatory evaluation of community based organizations (CBOs), Jan.– Mar 2004

Financier: Oxfam

Client: Local CBOs

Scope of work: Interaction conducted a participatory evaluation of nine CBOs to assess their capability and their needs in order to be able to participate effectively in the Poverty Reduction Strategy which was initiated by the Yemeni Government with the support of donor agencies. Prior to the evaluation Interaction organized a 5 days' workshop to representatives from each organization to make it more participatory

A socioeconomic study and a technical proposal for the rehabilitation of Al-Gharbi Water Project in Mahweet. 2004
Financier: GTZ main office in Sana'a
Client: Al-Gharbi water users
Scope of work: Interaction has conducted a feasibility study for the rehabilitation of Al-Gharbi rural water project in Mahweet Governorate. The water project came to a halt (stopped supplying water to Al-Gharbi) over ten years ago due a breakdown which came as a result of a combination of social, financial, technical and organizational problems. Interaction organized and conducted a socioeconomic survey, followed by a workshop in March 2004 in one of the villages in the area with the beneficiaries and other stakeholders (local council, local authority, GTZ etc). The purpose of this workshop was to inform stakeholders about the proposed scenarios for the rehabilitation and the costs involved in each scenario and the contribution of each stakeholder. A second workshop followed as a planning exercise to plan for action in which an agreement was reached on the contribution of each stakeholder. Interaction was later responsible for the designs and supervision of the rehabilitation work and for community organization and for the training of management committee of the water scheme.
Formative research on hygiene and sanitation and the development of a Hygiene Promotion Package, 2003
Financier: UNICEF, World Bank, Yemeni Government
Client: UNICEF
Scope of work: Interaction designed and conducted a formative research (KAP study) on hygiene and sanitation in 17 districts of the Governorates of Lahej, Hodeida, Abian, Ibb and Mahra covering 960 randomly selected households. The research reviewed and evaluated people's knowledge, attitudes and practices related to hygiene and sanitation. Interaction used various participatory data collection techniques to collect the data (household interviews and observation, observation through village walk, focus group discussions with women and men, open ended interviews with women in houses where appropriate hygiene practices were observed, interviews with health care providers and observation of hygiene and sanitation within the health facility). Based on the results of the research, Interaction development a hygiene promotion package to enable people to change their risky behavioural practices and to put rural sanitation on the policy agenda. The package included a manual for onsite rural sanitation systems and the training of artisans in hygiene and on-site sanitation.
Evaluation of social mobilization work of the Water Users Associations
Financier: World Bank
Client: Rural Water and Sanitation Project (RWSSP)
Scope of work: The head of community development and training at Interaction evaluated the RWSSP work. The work included the evaluation of a number of water users' associations: 3 in Abyan, 3 in Ibb and 2 in Hajja. The assignment included the evaluation of the three social mobilization teams in the three governorates in addition to work procedures and internal regulations of the water users' associations.
Situational analysis and needs assessment in Sayoun, Hadramout, 2003
Financier: Oxfam
Client : Soul
Scope of work: Interaction was contracted by Soul to conduct a situational analysis and needs assessment for a primary health care project in Sayoun district, Hadramout